

## PAPER

- ✓ Office paper & letterhead
- ✓ Envelopes (incl. window envelopes)
- ✓ File folders
- ✓ Magazines & glossy flyers
- ✓ News print & phone books
- ✓ Cardboard (please flatten)
- ✓ Clean paper towels (from hand drying)

- ✗ Food containers & paper dishes
- ✗ Pizza boxes
- ✗ Napkins & paper towels
- ✗ Binders

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For more information visit:  
[900westhastings.com](http://900westhastings.com) > Tenant Resources

## ORGANICS

- ✓ Food scraps & breads
- ✓ Fruit & vegetables
- ✓ Coffee grounds & filters
- ✓ Napkins & paper towels
- ✓ Cardboard (incl. waxed)
- ✓ Pizza boxes
- ✓ Paper coffee cups (no plastic lids)

- ✗ Polystyrene & styrofoam (food containers)
- ✗ Oils and grease
- ✗ Plastics (incl. biodegradable plastics)
- ✗ Glass, metals & aluminum

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## GLASS/METAL/PLASTICS

- ✓ Plastic containers (numbered 1 to 7)
  - ✓ Yoghurt containers
  - ✓ Milk jugs & juice cartons
  - ✓ Tetra paks
  - ✓ Aluminum & tin cans, pop cans
  - ✓ Glass bottles & jars
- Please ensure containers are empty and rinsed.
- ✗ Food waste
  - ✗ Candy & chip packaging
  - ✗ Plastic bags & wrap
  - ✗ Styrofoam containers
  - ✗ Broken glass & mirrors
  - ✗ Light bulbs
  - ✗ CDs, DVDs & cases
  - ✗ Glasses & chinaware

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## SOFT PLASTICS

- ✓ Plastic grocery bags
- ✓ Bubble wrap
- ✓ Foam wrap
- ✓ Garbage bags
- ✓ Plastic wrap
- ✓ Shrink wrap

- ✗ Plastic containers
- ✗ Food waste
- ✗ Food packaging materials
- ✗ Styrofoam containers

Please ensure soft plastics are clean and do not contain food or other waste.

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## BATTERIES

- ✓ AA, AAA, C & D cell batteries
- ✓ 9V batteries
- ✓ Batteries from cameras, cell phones, MP3 players & other electronics
- ✓ Flashlight batteries
- ✓ Lithium & Ni-Cad batteries
- ✓ Hand tool batteries (12v, 14v, 18v)

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## WASTE

**Have you checked if your item can be recycled instead of thrown away?**

Please check the recycling bins. Anything placed in this waste receptacle will be landfilled!

**Note:** We recycle batteries and electronics. We dispose of fluorescent bulbs, paint & chemicals in accordance with regulations.

Contact building management office at 604 688 7900 for details.

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